

NEBRASKA BRAND COMMITTEE MEETING MINUTES
HELD AT THE HOLIDAY INN EXPRESS, KEARNEY, NE
September 2, 2016

Chairperson Jerry Kuenning called the meeting of the Nebraska Brand Committee to order at 9:00 a.m. CT on Friday, September 2, 2016 at the Holiday Inn Express, Kearney, Nebraska.

Members in attendance: Jerry Kuenning, Jeff Metz, Jerry Meyring, John Widdowson & Jaclyn Wilson.

Nebraska Brand Committee staff in attendance is Shawn Harvey; Mista White, Brand Recorder; G. David Horton, Tom Hughson, Dustin Spanel, Criminal Investigators and Dean Andersen, Registered Feedlot Inspector.

Also in attendance is Melody Benjamin, Pete McClymont, Nebraska Cattlemen; Greg Ibach, Bob Storant & Carolyn Collier, Nebraska Department of Agriculture & Mark Fahleson.

In compliance with the provision of the Open Meetings Act, Public Notice of this September 2, 2016 meeting was posted in the headquarters office in Alliance, NE on August 31, 2016 at 10:30 a.m. MST. Certification of Public Notice will be provided as part of the record of this meeting.

Notice of this September 2, 2016 meeting was published on August 31, 2016 in the Alliance Times-Herald. Affidavit of Publication will be provided as part of the record of this meeting.

In compliance with the Open Meetings Act, an agenda and other related material were made available for public inspection in the headquarters office prior to the meeting. Agenda and related items are available for public use and review.

The meeting agenda was sent to the Committee members on August 31, 2016

A copy of the Open Meetings Act is available to the public at the entrance of this meeting room.

The meeting is being recorded.

Jeff Metz moved to adopt the agenda as presented. Jaclyn Wilson Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Jeff Metz moved to approve the minutes of August 8, 2016 Committee Meeting. Jerry Kuenning Seconded. All members voted as follows:

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Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Jaclyn Wilson moved to approve the minutes August 16, 2016 teleconference meeting. Jerry Meyring Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Jaclyn Wilson moved to approve Mark Fahleson for the purpose of providing legal advice and representation with respect to complaints received by the Nebraska Attorney General relating to the compliance with Nebraska Open Meetings Act. John Widdowson Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Jaclyn Wilson moved to appoint Mark Fahleson as Special Assistant Attorney General to provide legal advice and representation of the Committee. John Widdowson Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion Carried

Bob Storant with Nebraska Department of Agriculture gave a presentation on the resources available to the Committee on personnel, payroll, budgetary and other matters.

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Jeff Metz moved to give authority to the working groups to go to Lincoln, Nebraska to work with the Nebraska Department of Agriculture if needed to assist with the budget and technology. Jaclyn Wilson Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Carolyn Collier with the Nebraska Department of Agriculture gave a presentation on the resources available to assist the Committee regarding the Executive Director search and hiring process.

John Widdowson moved the Committee facilitate the use of Carolyn and the Nebraska Department of Agriculture staff to present a rough draft of policy, job description and application concerning the Executive Director position, to the Committee to correct, edit or pass onto a working group with a final draft of policy & application process to be voted on by the September 2016 meeting. Jaclyn Wilson Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion Carried

After a break at 10:34 a.m. CT the meeting of the Nebraska Brand Committee resumed at 10:44 a.m. CT with all members present.

The Committee had a discussion and update regarding the Administrative Clerk opening and selection process.

Jaclyn Wilson moved to hire a full time employee to fill the Administrative Clerk opening to train with Alice and look into the potential of retaining a temp as needed. Jeff Metz seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	No
John Widdowson	Yes
Jaclyn Wilson	Yes

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Motion carried

The committee discussed having the Department of Agriculture start the process to submit a proposal to the Committee for the October 2016 meeting to hire the Department of Agriculture to process payroll for the Nebraska Brand Committee.

Jaclyn Wilson gave an update on the Statutory and Policy Working Group.

Jaclyn Wilson discussed policy changes recommended by the Statutory & Policy Working Group.

Jaclyn Wilson moved to approve the policy change as an interim basis. Jeff Metz Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

The Committee then had a discussion regarding the October 14, 2016 hearing before the Agriculture Committee of the Nebraska Legislature. No action was taken

John Widdowson updated the Committee regarding Nebraska Interactive and September 28, 2016 meeting Nebraska State Records Board and possible consideration of addendum to agreement with Nebraska Interactive.

Jaclyn Wilson moved to give John Widdowson authorization to work with legal counsel to find language that is appropriate in the addendum relating to dispute resolution and to authorize Chairperson Kuenning to sign addendum on behalf of the board. Jerry Meyring Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

John Widdowson moved that the Technology Working Group will begin the implementation of new technology equipment at the headquarters office and training centers starting January 1,

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2017 and will have that equipment in place effective April 1, 2017. Jaclyn Wilson Seconded.
All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Jeff Metz moved to give John Widdowson the authority to fill out the Application for a Grant to purchase the technology equipment for the headquarters office and training centers. Jerry Meyring Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

After a break at 12:13 p.m. CT the meeting of the Nebraska Brand Committee resumed at 12:24 p.m. CT with all members present.

Shawn Harvey led a discussion over the 2017-2019 Biennium budget.

Jeff Metz moved to have the budget request for PSL include 12 new full times employees at the rate of \$594,180.00 for 2018. Jerry Meyring Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

Jaclyn Wilson moved to approve the 2017-2018 Biennium Budget with the addition of the new line item for Local Inspection. Jeff Metz Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes

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John Widdowson Yes
Jaclyn Wilson Yes

Motion Carried

The Committee discussed the Election of Chairperson and Vice Chairperson.

Jerry Meyring moved to nominated Jerry Kuenning as Chairperson of the Nebraska Brand Committee. Jaclyn Wilson Seconded. There were no other nominations. All members voted as follow:

Jerry Kuenning Abstained
Jeff Metz Yes
Jerry Meyring Yes
John Widdowson Yes
Jacklyn Wilson Yes

Motion carried

Jacklyn Wilson moved to nominate John Widdowson as Vice Chairperson of the Nebraska Brand Committee. Jerry Meyring seconded. There were no other nominations. All members voted as follows:

Jerry Kuenning Yes
Jeff Metz Yes
Jerry Meyring Yes
John Widdowson Abstained
Jaclyn Wilson Yes

Motion carried

The Committee discussed the regular quarter meeting dates for 2016-2017. The Committee decided the dates as follows:

October 5, 2016 in North Platte, NE at 10:00 a.m. CT; January 12th, 2017 in Alliance, NE at 9:00 a.m. MT; April 13, 2017 in Kearney 9:00 a.m. CT; July 20, 2017 in Ogallala, NE at 9:00 a.m. MT.

The Committee also discussed looking into having a Video meeting on September 14, 2016. If the video meeting is not available the meeting will be in Alliance, NE at 9:00 a.m. MT.

Jaclyn Wilson moved to adjourn. John Widdowson seconded. All members voted as follows:

Jerry Kuenning Yes
Jeff Metz Yes

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Jerry Meyring	Yes
John Widdowson	Yes
Jaclyn Wilson	Yes

Motion carried

CERTIFICATION

I, Jerry Kuenning, Chairperson of the Nebraska Brand Committee, do hereby certify that the foregoing minutes of the September 2, 2016 Nebraska Brand Committee meeting held at the Holiday Inn Express, North Platte, Nebraska were written and available for inspection in compliance with Nebraska Statute 84-1413 Section (5).

Chairperson	Date
Nebraska Brand Committee	